

Bank for Business, Head Office in Prishtina announces a vacancy for the position:

VACANCY

Chief Financial Officer (m/f)

Qualifications:

- Postgraduate degree, preferably in Economics or Bank, Accounting and Finance;
- Professional accounting certificates, preferably from SCAAK or ACCA;
- At least five years of managerial experience in finance, experience in banking sector is an advantage;
- Knowledge and experience in preparing business plans, strategic plans, budgeting, financial control and reporting;
- Leadership and decision-making skills;
- Excellent knowledge of data analysis and forecasting methods;
- Excellent communication and presentation skills;
- Excellent analytical skills;
- Able to work in a team and independently;
- Advanced level of English Language and Microsoft Office.

Responsibilities:

- Lead and manage teams of Finance, Treasury and MIS Department;
- Analyzes the Bank's financial reports and recommends alternatives for cost-effective operations;
- Participates in the strategic planning process, leading the bank's budgeting and financial forecasting, in order to build strong financial discipline;
- Develops and expands the financial management strategy of the bank in order to develop and strengthen the financial capacity of the bank;
- Approves and coordinates changes and improvements in automated financial and management information systems;
- Ensures that records are kept in accordance with International Financial Reporting Standards and in accordance with applicable laws in Kosovo;
- Responsible for preparing, presenting and interpreting financial reports, required by management, Board of Directors, Kosovo reporting bodies (CBK, or fiscal authorities), external and internal auditors, as well as providing advice to assist in the decision-making process;
- Responsible for keeping expenses under control by comparing them with the bank's budget on a regular basis;
- Establishes a robust and effective financial system in the bank and assist in the timely preparation of all bank financial statements and periodic review;
- Oversees the company's fiscal activity, including budgeting, reporting and auditing;
- Identify and address financial opportunities and risks for the bank;
- Directs and supervises all financial reports for the management as well as those for the needs of the regulator;
- Implements policies and procedures related to financial management, accounting, budget planning, treasury, MIS, in order to improve the quality of banking activity;

- Plans, directs and coordinates the implementation of effective accounting and financial management policies, procedures and reports to ensure the consistent compliance of the bank's financial policy with sound financial management;
- Ensure that financial records comply with policies and procedures approved by the bank;
- Assist in the smooth running of the financial audit process through the preparation of supporting information for the annual audit by the external and internal auditor;
- Monitors compliance with limits, exposures, cash balances, net open positions and makes decisions according to set limits by the Regulator and Bank;
- Manages the bank's liquidity, plans liquid asset requirements over different timeframes and ensures that the bank has sufficient liquidity to meet its obligations on time;
- Manages the bank's investment portfolio through various financial instruments and makes proposals for new investments according to the criteria allowed by the Regulator and the bank's internal investment policies;
- Ensures that MIS Department modifies and develops reports that are of interest for decision-making in the Bank;
- Coordinates the reporting requirements and ensure reporting quality;
- Performs reporting analysis;
- Performs other tasks as requested by the direct supervisor.

Application procedure:

Fill in the application form which can be found at this link, attaching your CV:

<https://www.bpbbank.com/forma-e-aplikimit-per-punesim/>

After the selection of the documentation, only the candidates who will enter the short list will be invited. Your data will be treated with confidentiality.

The application deadline is until: 24th October, 2020.